

RICHLAND TOWNSHIP BOARD OF TRUSTEES

DECEMBER 12, 2017

MEMBERS PRESENT: Brian R. Frederick, Supervisor David Earley, Treasurer
Susan K. Neuenfeldt, Trustee Renee R. Herhold, Clerk
David Knoll, Trustee

CALL TO ORDER: The regular meeting of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 7:00 P.M. with the Pledge to the Flag.

APPROVAL OF AGENDA: Motion by Susan Neuenfeldt, second by Renee Herhold, to approve the Agenda as amended, by adding Item M – Workshop to discuss Gratiot Road Property and business closure; also, amending Item G – two appointments to the Building Authority. Unanimous vote. Motion carried.

MINUTES FROM PREVIOUS MEETING: Motion by Renee Herhold, second by David Knoll, to approve and file Minutes from the regular meeting held November 12, 2017 as written. Unanimous vote. Motion carried.

BILLS: Motion by David Earley, second by Susan Neuenfeldt, to pay the bills as listed, total of \$108,047.85. Roll call vote Neuenfeldt, yes; Earley, yes; Herhold, yes; Frederick, yes; Knoll, yes. (5) Yeas, (0) Nays. Motion carried.

REPORTS: Motion by Renee Herhold, second by David Earley, to approve the reports as listed. Unanimous vote. Motion carried.

PUBLIC COMMENT: None.

OLD BUSINESS:

GRATIOT ROAD PROPERTY: Manager Reno stated no further Board action is required as Saginaw County Drain Commission will be working with Michigan Department of Transportation (MDOT) to level the dirt berm along the O’Grady Tile Drain due to the recent drain project on township owned property in the 16000 block of Gratiot Road.

NEW BUSINESS:

LIBRARY CDARS ACCOUNT: Motion by Susan Neuenfeldt, second by David Knoll, to reinvest the CDARS account, principal and interest, for the Rauchholz Memorial Library for a six (6) month investment period, authorizing both Treasurer Earley and Clerk Herhold to sign on behalf of Richland Township. Unanimous vote. Motion carried.

2018 PROFESSIONAL DEVELOPMENT CONFERENCE: Motion by Renee Herhold, second by David Knoll, authorizing Chief Doyle to attend the Michigan Association of Chiefs of Police 2018 Winter Professional Development Conference in Grand Rapids as requested and budgeted, approximate cost of \$575 for conference and lodging, plus meals. Unanimous vote. Motion carried.

WATER SYSTEM ASSET MANAGEMENT REPORT: Motion by Renee Herhold, second by Susan Neuenfeldt, to enter into agreement with Spicer Group for the Water System Asset Management Report, fee of \$9,500, authorizing Manager Reno to sign on behalf of Richland Township. Roll call vote Earley, yes; Herhold, yes; Frederick, yes; Knoll, yes; Neuenfeldt, yes. (5) yeas, (0) nays. Motion carried.

POLICE ADMINISTRATIVE POLICY 256: Motion by Susan Neuenfeldt, second by David Earley, to adopt Police Administrative Policy 256 which establishes guidelines and procedures for body worn cameras, effective January 1, 2018. Unanimous vote. Motion carried.

PARK BOARD RESIGNATION: Motion by Renee Herhold, second by David Knoll, to accept Greg Mallek's letter of resignation from the Park Board, conveying a thank you to Greg for his years of service on the Richland Township Park Board. Unanimous vote. Motion carried.

PLANNING COMMISSION APPOINTMENTS: Motion by Susan Neuenfeldt, second by Renee Herhold, to confirm Supervisor Fredericks recommendation to reappoint Robert Weiskirch and David King to serve a three-year term on the Planning Commission, terms expiring December 31, 2020. Unanimous vote. Motion carried.

BUILDING AUTHORITY APPOINTMENTS: Motion by Susan Neuenfeldt, second by David Earley, as recommended by Supervisor Frederick, to reappoint Matt Kackmeister and appoint Ed Watson to serve a three-year term expiring December 31, 2020 on the Building Authority. Unanimous vote. Motion carried.

CONSTRUCTION BOARD OF APPEALS APPOINTMENTS: Motion by Susan Neuenfeldt, second by David Knoll, to reappoint Greg Turner and Tom Mayan, Sr. to serve a two-year term on the Construction Board of Appeals, term expiring December 2019. Unanimous vote. Motion carried.

MME REGISTRATION: Motion by Renee Herhold, second by Susan Neuenfeldt, allowing the Manager to renew a one-year membership with Michigan Municipal Executives (MME) at a cost of \$130.00. Unanimous vote. Motion carried.

SALARY COMPENSATION COMMITTEE RECOMMENDATION: Motion by Susan Neuenfeldt, second by David Knoll, to concur with the Salary Compensation Committee recommendation to set the salaries for Supervisor, Clerk, and Treasurer at \$9,200 per year, effective fiscal years April 1, 2018 through March 31, 2019 and April 1, 2019 through March 31, 2020. Unanimous vote. Motion carried.

JANUARY 2018 MEETING: Motion by Renee Herhold, second by Susan Neuenfeldt, to schedule the January 2018 Board of Trustee meeting for Tuesday, January 16, 2018 at 7 p.m. Unanimous vote. Motion carried.

COMMUNICATIONS: Motion by Renee Herhold, second by Susan Neuenfeldt, to receive and file communications as presented. Unanimous vote. Motion carried.

SET WORKSHOP DATE/TIME: Motion by Susan Neuenfeldt, second by David Knoll, to schedule a special workshop meeting to discuss the Gratiot Road township property and business closure for Tuesday, January 16, 2018 at 6 p.m. Unanimous vote. Motion carried.

PUBLIC COMMENT: Comments were heard regarding the Hemlock Tile Drain project; the Swan Creek/Jo Intercounty Drain assessment; recent business closure and township provided services.

ADJOURNMENT: Motion by Renee Herhold, second by Susan Neuenfeldt, to adjourn. Unanimous vote. Meeting adjourned – 7:51 P.M.

Respectfully submitted by:

Renee R. Herhold Richland Township Clerk