

# **RICHLAND TOWNSHIP BOARD OF TRUSTEES**

**DECEMBER 11, 2018**

**MEMBERS PRESENT:** Brian R. Frederick, Supervisor                      David Earley, Treasurer  
Susan K. Neuenfeldt, Trustee    Renee R. Herhold, Clerk

**MEMBERS ABSENT:** David Knoll, Trustee

**CALL TO ORDER:** The regular meeting of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 7:00 P.M. with the Pledge to the Flag.

**APPROVAL OF AGENDA:** Motion by Susan Neuenfeldt, second by David Earley, to approve the Agenda as printed. Unanimous vote. Motion carried.

**MINUTES FROM PREVIOUS MEETING:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve and file Minutes from the regular meeting held November 13, 2018 as written. Unanimous vote. Motion carried.

**BILLS:** Motion by David Earley, second by Susan Neuenfeldt, to pay the bills as listed, total of \$109,627.16. Roll call vote Earley, yes; Herhold, yes; Frederick, yes; Neuenfeldt, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

**REPORTS:** Motion by Renee Herhold, second by David Earley, to approve the reports as listed. Unanimous vote. Motion carried.

**PUBLIC COMMENT:** None.

## **OLD BUSINESS:**

**FIRE HALL REMODEL:** Motion by Susan Neuenfeldt, second by Renee Herhold, to award the fire hall training room remodel project to the low bid, Schmidt Remodeling and Construction for \$9,200.00. Unanimous vote. Motion carried.

## **NEW BUSINESS:**

**LIBRARY CDARS ACCOUNT:** Motion by Susan Neuenfeldt, second by David Earley, to reinvest the CDARS account, principal and interest, for the Rauchholz Memorial Library for a one (1) year investment period, authorizing both Treasurer Earley and Clerk Herhold to sign on behalf of Richland Township. Unanimous vote. Motion carried.

**MERS ADDENDUM:** Motion by Renee Herhold, second by David Earley, to adopt the Municipal Employees Retirement System “Defined Benefit Plan Surplus Division Adoption Addendum” allowing the township manager to establish the MERS Surplus Division for all Township divisions to commence with additional payments on April 1, 2019 with the new fiscal year. Unanimous vote. Motion carried.

**RESOLUTION 12-2018:** Motion by Renee Herhold, second by Susan Neuenfeldt, by Resolution 12-2018, Richland Township elects since November 2012 to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the 80/20 percent option for the medical benefit plan year coverage December 1, 2018 through November 31, 2019, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Herhold, yes; Frederick, yes; Neuenfeldt, yes; Earley, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

**FIRE DEPT. HEALTH & SAFETY OFFICER:** Motion by David Earley, second by Susan Neuenfeldt, to approve Administrative Policy 03.08, the job description for the Fire Department Health and Safety Officer as presented. Unanimous vote. Motion carried.

**FIRE POLICY 04.17.01:** Motion by Susan Neuenfeldt, second by David Earley, to adopt revisions to Fire Department Administrative Policy 04.17.01 - Command Officer Stipend to include the Health and Safety Officer monthly stipend of \$75.00 along with the \$13.00 per run reimbursement. Unanimous vote. Motion carried.

**FIRE DEPT GRANT:** Motion by David Earley, second by Renee Herhold, to provide 100 percent matching funds for the \$1,975.00 Grant procured for the Fire Department from the DNR to purchase gloves and nozzles. Unanimous vote. Motion carried.

**FIRE DEPT. MEMBER:** Motion by Renee Herhold, second by Susan Neuenfeldt, as recommended by Fire Chief Morse, to confirm Corbin Kirby, pending background check and physical, to the Richland Township Fire Department. Unanimous vote. Motion carried.

**ORDINANCE 2018-12:** Motion by Susan Neuenfeldt, second by David Earley, to adopt Ordinance 2018-12 – Prohibition of Marijuana Establishments, to prohibit marijuana establishments within the boundaries of Richland Township pursuant to Initiated Law I of 2018, authorizing Clerk Herhold to sign on behalf of Richland Township, effective upon publication. Roll call vote Frederick, yes; Neuenfeldt, yes; Earley, yes; Herhold, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

**BOARD OF REVIEW APPOINTMENTS:** Motion by Susan Neuenfeldt, second by David Earley, to confirm Supervisor Fredericks recommendation to reappoint John Rick, Tim Metro, and Larry Schiewe with Kim Grossman as alternate to serve a two-year term on the Board of Review, terms expiring December 31, 2020. Unanimous vote. Motion carried.

**COMMUNICATIONS:** No action taken.

**PUBLIC COMMENT:** Comments were heard and answered regarding Ingersoll Township fire coverage fees and Ric's Plaza assessment.

**ADJOURNMENT:** Motion by Susan Neuenfeldt, second by David Earley, to adjourn. Unanimous vote. Meeting adjourned – 7:28 P.M.

Respectfully submitted by:

---

Renee R. Herhold

Richland Township Clerk