

RICHLAND TOWNSHIP BOARD OF TRUSTEES

DECEMBER 10, 2019

MEMBERS PRESENT: Brian R. Frederick, Supervisor David Earley, Treasurer
Susan K. Neuenfeldt, Trustee Renee R. Herhold, Clerk

MEMBERS ABSENT: David Knoll, Trustee

CALL TO ORDER: The regular meeting of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 7:00 P.M. with the Pledge to the Flag.

APPROVAL OF AGENDA: Motion by Renee Herhold, second by David Earley, to approve the Agenda as amended, adding Item L. under New Business – Trash Assessment. Unanimous vote. Motion carried.

MINUTES FROM PREVIOUS MEETING: Motion by Renee Herhold, second by Susan Neuenfeldt, to approve and file Minutes from the regular and closed session meetings held November 12, 2019 as written. Unanimous vote. Motion carried.

BILLS: Motion by David Earley, second by Renee Herhold, to pay the bills as listed, total of \$69,168.40. Roll call vote Herhold, yes; Frederick, yes; Neuenfeldt, yes; Earley, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

REPORTS: Motion by Susan Neuenfeldt, second by David Earley, to approve the reports as listed. Unanimous vote. Motion carried.

PUBLIC COMMENT: None.

NEW BUSINESS -

SALARY COMPENSATION RECOMMENDATIONS: Motion by Renee Herhold, second by Susan Neuenfeldt, to concur with the Salary Compensation Committee recommendation to increase the salaries for Supervisor, Clerk, and Treasurer by \$300, but revising the recommendation by setting the salaries for Supervisor, Clerk, and Treasurer to \$9,350 (\$150 increase), effective fiscal year April 1, 2020 through March 31, 2021; along with setting the salaries for Supervisor, Clerk, and Treasurer to \$9500 (\$150 increase), effective April 1, 2021 through March 31, 2022. Roll call vote Frederick, yes; Neuenfeldt, yes; Earley, yes; Herhold, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

FIRE DEPT. MEMBERS: Motion by Susan Neuenfeldt, second by David Earley, as recommended by Fire Chief Morse, to confirm Justin Maher and Logan Bissell, pending background check and physical, to the Richland Township Fire Department. Unanimous vote. Motion carried.

RESOLUTION 12-2019-01: Motion by Renee Herhold, second by Susan Neuenfeldt, by Resolution 12-2019-01, Richland Township elects since November 2012 to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the 80/20 percent option for the medical benefit plan year coverage December 1, 2019 through November 31, 2020, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Neuenfeldt, yes; Earley, yes; Herhold, yes; Frederick, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

AUDIT PROPOSALS: Motion by Renee Herhold, second by Susan Neuenfeldt, to award a four-year contract for audit services to Berthiaume & Company as proposed, fiscal years ending March 31, 2020 through March 31, 2023, authorizing Manager Reno to sign on behalf of Richland Township. Unanimous vote. Motion carried.

JANITORIAL SERVICES: Manager Reno stated there was no response to the request for proposals to provide janitorial services but will continue to seek interested parties to provide this service. No Board action required.

MERS: Motion by Susan Neuenfeldt, second by Renee Herhold, authorizing Manager Reno to issue an additional payment to the Municipal Employees Retirement System (MERS) for \$9,452 in order to raise funding levels prior to the 2019-year end calendar. Roll call vote Earley, yes; Herhold, yes; Frederick, yes; Neuenfeldt, yes. (4) Yeas, (0) Nays, (1) Absent. Motion carried.

PLANNING COMMISSION APPOINTMENTS: Motion by David Earley, second by Susan Neuenfeldt, to confirm Supervisor Fredericks recommendation to reappoint Larry Engel, Rick Crofoot, and Greg Turner to serve a three-year term on the Planning Commission, terms expiring December 31, 2023. Unanimous vote. Motion carried.

ZONING BOARD OF APPEAL APPOINTMENTS: Motion by David Earley, second by Susan Neuenfeldt, to confirm Supervisor Fredericks recommendation to reappoint John Shields, Nelson Stapleton, Susan Neuenfeldt, Larry Engel, Boyd Beyersdorf and appointing Matt Bray to serve a three-year term on the Zoning Board of Appeals, all terms expiring December 31, 2023. Discussion held. Motion by David Earley, second by Susan Neuenfeldt, to resend the motion and to table the Zoning Board of Appeal appointments seeking further information to possibly staggering the terms. Unanimous vote. Motion carried.

SALARY COMPENSATION APPOINTMENT: Motion by David Earley, second by Renee Herhold, to confirm Supervisor Fredericks recommendation to reappoint Jerry Shepherd to serve a five-year term on the Salary Compensation Committee, term expiring January 31, 2025. Unanimous vote. Motion carried.

HEMLOCK LIONS CLUB REQUEST: Motion by Susan Neuenfeldt, second by David Earley, to grant the request by the Hemlock Lions Club to construct a 10x12 shed, skid foundation, on township property, 218 South Elm Street, parcel number 22-12-2-28-0155-000, all necessary permits to be obtained with final building/site plan approval by the Board. Unanimous vote. Motion carried.

EXTEND 2019 WINTER TAX DUE DATE: Motion by Susan Neuenfeldt, second by David Earley, to extend the 2019 Winter Tax due date from Friday, February 14th to Saturday, February 29, 2020, payable without late penalties. Unanimous vote. Motion carried.

TRASH ASSESSMENT: Motion by David Earley, second by Susan Neuenfeldt, authorizing Manager Reno to correct all assessments for residential trash service that may be assessed on vacant properties on the 2019 winter tax roll. Unanimous vote. Motion carried.

OLD BUSINESS -

CROSS WALK SIGNAGE REQUEST: Motion by Renee Herhold, second by David Earley, authorizing Manager Reno to sign the Sign Agreement with the Saginaw County Road Commission and St. Peter Lutheran for placement of electronic cross walk signs, as requested, to increase safety at 2461 North Raucholz Road, invoicing St. Peter Lutheran for all cost as set by the Road Commission. Unanimous vote. Motion carried.

COMMUNICATIONS: Motion by Renee Herhold, second by Susan Neuenfeldt, to receive and file all communications as presented. Unanimous vote. Motion carried.

PUBLIC COMMENT: Questions/comments were heard and answered.

CLOSED SESSION: Motion by Susan Neuenfeldt, second by David Earley, to enter into closed session to discuss the possible sale of township owned property, closed session to include Manager Reno. Unanimous voice vote. Motion carried – 8:00 P.M.

RECONVENE: Motion by Renee Herhold, second by David Earley, to reconvene into the regular board meeting. Unanimous vote. Motion carried – 8:30 P.M.
No Board action taken from the closed session.

PUBLIC COMMENT: None.

ADJOURNMENT: Motion by David Earley, second by Susan Neuenfeldt, to adjourn. Unanimous vote. Meeting adjourned – 8:31 P.M.

Respectfully submitted by:

Renee R. Herhold

Richland Township Clerk