

# **RICHLAND TOWNSHIP BOARD OF TRUSTEES**

**NOVEMBER 10, 2020**

**MEMBERS PRESENT:** Brian R. Frederick, Supervisor      Renee R. Herhold, Clerk  
David Earley, Treasurer

**MEMBERS ABSENT:** Susan K. Neuenfeldt, Trustee      David Knoll, Trustee

**CALL TO ORDER:** The regular meeting of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 7:04 P.M. with the Pledge to the Flag.

**APPROVAL OF AGENDA:** Motion by David Earley, second by Renee Herhold, to approve the Agenda as written. Unanimous vote. Motion carried.

**MINUTES FROM PREVIOUS MEETING:** Motion by David Earley, second by Renee Herhold, to approve and file Minutes from the regular and special meetings held October 13, 2020, along with the Election Commission meeting held October 13, 2020 as written. Unanimous vote. Motion carried.

**BILLS:** Motion by David Earley, second by Renee Herhold, to pay the bills as listed, total of \$172,330.79. Roll call vote Earley, yes; Frederick, yes; Herhold, yes. (3) Yeas, (0) nays, (2) absent. Motion carried.

**REPORTS:** Motion by Renee Herhold, second by David Earley, to approve the reports as listed. Unanimous vote. Motion carried.

**PUBLIC COMMENT:** Comments/questions were heard and answered regarding lawn repair on Thomas Street.

## **OLD BUSINESS -**

**FIRE DEPARTMENT POLICIES:** Motion by David Earley, second by Renee Herhold, to approve the amended Fire Department Administrative Policies in Section Four, policies 04.36 through 04.40 as presented. Unanimous vote. Motion carried.

**SEWER RATES:** Motion by Renee Herhold, second by David Earley, to table establishing the sewer rate schedule, allowing further input with the attendance of the entire Board, setting a special meeting during the week of November 23<sup>rd</sup>. Unanimous vote. Motion carried.

## **NEW BUSINESS -**

**PROCLAMATION – EAGLE SCOUT GRANDY:** Motion by Renee Herhold, second by David Earley, by Proclamation, the Richland Township Board of Trustees honors Noah Grandy of Boy Scout Troop 337 on his achievement of attaining the rank of Eagle Scout, the highest rank in Boy Scouts, authorizing Supervisor Frederick and Clerk Herhold to sign on behalf of Richland Township. Unanimous vote. Motion carried.

**PLUMBING/MECHANICAL INSPECTOR:** Motion by David Earley, second by Renee Herhold, to accept the letter of resignation from Tom Verellen along with thanking Tom for his years of service as plumbing and mechanical inspector, resignation effective December

31, 2020, authorizing Manager Reno to advertise the position for plumbing and mechanical inspector to start the hiring process. Unanimous vote. Motion carried.

**MERS BENEFIT CHANGE:** Motion by David Earley, second by Brian Frederick, to not consider any benefit changes at this time to the Municipal Employees Retirement System (MERS) benefit plan for the active Board of Trustees (Division 10) and active general township employees (Division 11). Roll call vote Frederick, yes; Herhold, yes; Earley, yes. (3) yeas, (0) nays, (2) absent. Motion carried.

**DRINKING WATER ASSET MANAGEMENT GRANT:** Motion by David Earley, second by Renee Herhold, as presented by John Olson with Spicer Group, to accept the offer of without charge services to write a 100 percent matching Grant application through the Michigan Department of Environment, Great Lakes, and Energy (EGLE) – Drinking Water Asset Management (DWAM), grant application due January 1, 2021. Unanimous vote. Motion carried.

**INTERLOCAL ASSESSOR AGREEMENT:** Motion by Renee Herhold, second by David Earley, to approve the Saginaw County Interlocal Agreement for a County designated assessor to ensure compliance with the statutory provisions of the General Property Tax Act, pursuant to MCL 211.10g(4), commencing December 31<sup>st</sup>, 2020, authorizing Supervisor Frederick to sign the Agreement on behalf of Richland Township. Roll call vote Herhold, yes; Earley, yes; Frederick, yes. (3) yeas, (0) nays, (2) absent. Motion carried.

**RESOLUTION 11-2020, PILOT RENEWAL:** Motion by Renee Herhold, second by David Earley, by Resolution 11-2020, to adopt Ordinance 2020-11, to grant ad valorem property tax exemption, payment in lieu of taxes (PILOT), as provided by the State Housing Development Authority Act 346 of 1996 for a period of five (5) years, expiring with tax year beginning in 2027 for Hemlock Housing LDHA LP known as Park Place Apartments, 500 Parkside Drive, parcel number 22-12-2-27-2141-000, effective 30 days after publication, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Earley, yes; Frederick, yes; Herhold, yes. (3) yeas, (0) nays, (2) absent. Motion carried.

**BREWERY DISCHARGE:** No Board action required regarding an application to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) filed by Maple Grille to discharge brewery wastewater.

**POLICE OFFICERS:** Motion by David Earley, second by Renee Herhold, authorizing Manager Reno to advertise for a full time and part time Police Officer on the Michigan Commission on Law Enforcement Standards (MCOLES) site to begin the process to fill the positions. Unanimous vote. Motion carried.

**PARK BOARD MEMBER:** Motion by Renee Herhold, second by David Earley, authorizing Manager Reno to advertise the Park Board vacancy effective November 20<sup>th</sup> with the new four-year term of office, seeking applications with letters of interest to fill the position, submission deadline of December 2<sup>nd</sup>, 2020. Unanimous vote. Motion carried.

**FIRE DEPARTMENT STORAGE:** Motion by David Earley, second by Renee Herhold, to allow the Interim Fire Chief to purchase a 40 foot shipping container, cost of \$2,500, to be used for training on enclosed fires, to be placed by the Department of Public Works barn on Doyle Road; also, allowing temporary placement of the container at the Fire Department on North Hemlock Road for a six-month period, once placed, to be used for storage, working

with the Manager to file permits for the construction of a proposed storage building.  
Unanimous vote. Motion carried.

**COMMUNICATIONS:** Motion by David Earley, second by Renee Herhold, to receive and file communications as presented. Unanimous vote. Motion carried. Supervisor Frederick noted the letter of resignation received from Larry Schiewe for the Board of Review. Acknowledgements will be made thanking all of the outgoing members on boards and commissions.

**PUBLIC COMMENT:** None.

**ADJOURNMENT:** Motion by David Earley, second by Renee Herhold, to adjourn.  
Unanimous vote. Meeting adjourned – 8:04 P.M.

Respectfully submitted by:

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Renee R. Herhold      Richland Township Clerk