

RICHLAND TOWNSHIP BOARD OF TRUSTEES

SEPTEMBER 8, 2020

MEMBERS PRESENT: Brian R. Frederick, Supervisor David Earley, Treasurer
Susan K. Neuenfeldt, Trustee Renee R. Herhold, Clerk

MEMBERS ABSENT: David Knoll, Trustee

CALL TO ORDER: The regular meeting of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 7:00 P.M.

APPROVAL OF AGENDA: Motion by Susan Neuenfeldt, second by David Earley, to approve the Agenda as printed. Unanimous vote. Motion carried.

WELCOME OFFICER POLZIN: Chief Doyle introduced Jacob Polzin, newly employed as full time Police Officer for Richland Township to provide police protection services for the Village of Merrill and Jonesfield Township.

MINUTES FROM PREVIOUS MEETING: Motion by Renee Herhold, second by David Earley, to approve and file Minutes from the regular meeting held August 11, 2020 as written. Unanimous vote. Motion carried.

BILLS: Motion by David Earley, second by Renee Herhold, to pay the bills as listed, total of \$314,346.06. Roll call vote Frederick, yes; Herhold, yes; Neuenfeldt, yes; Earley, yes. (4) yeas, (0) nays, (1) absent. Motion carried.

REPORTS: Motion by Renee Herhold, second by David Earley, to approve the reports as listed. Unanimous vote. Motion carried.

PUBLIC COMMENT: Comments/questions were received and answered.

OLD BUSINESS:

FIRE DEPARTMENT POLICIES: Motion by Susan Neuenfeldt, second by David Earley, to approve the amended Fire Department Administrative Policies in Section Four, policies 04.26 through 04.30 as presented. Unanimous vote. Motion carried.

TOWNSHIP MANAGER CONTRACT: Motion by Susan Neuenfeldt, second by David Earley, to extend the contract for Anna Reno, Township Manager, for two years with revisions to the contract as presented, authorizing both Supervisor Frederick and Clerk Herhold to sign on behalf of Richland Township. Roll call vote Herhold, yes; Neuenfeldt, yes; Earley, yes; Frederick, yes. (4) yeas, (0) nays, (1) absent. Motion carried.

POLICE/FIRE STORAGE BUILDING: Motion by Susan Neuenfeldt, second by Renee Herhold, to obtain three bids for a 30-foot by 40-foot stick build storage building for the police and fire departments, defining the provided drawings, to present to the Board for consideration. Unanimous vote. Motion carried.

NEW BUSINESS -

TRASH SPECIAL ASSESSMENT: Motion by David Earley, second by Renee Herhold, to assess \$161.00 per residential household for 2021 weekly trash collection service and bi-weekly recycling on the 2020 winter tax roll. Roll call vote Neuenfeldt, yes; Earley, yes; Frederick, yes; Herhold, yes. (4) yeas, (0) nays, (1) absent. Motion carried.

POLICE CONTRACT UPDATE: October 1st, 2020 commences the second year of the five-year contract providing police protection for the Village of Merrill and Jonesfield Township.

OFFICE CLOSURE: Motion by Renee Herhold, second by Susan Neuenfeldt, to allow the Manager to close the administration office for one day, November 3rd, due to the General Election, to provide for a safer environment to both staff and residents, allowing the full time staff the day off with pay. Unanimous vote. Motion carried.

DELINQUENT WATER/SEWER: Manager Reno stated there are no delinquent water and sewer accounts to place on the 2020 winter tax roll for collection.

SAW GRANT-SEWER RATE MEETING: Motion by Susan Neuenfeldt, second by Renee Herhold, to hold a special meeting on Tuesday, October 13th, 2020, 6:00 P.M., with representatives from Spicer Group and Municipal Analytic, to discuss and possibly approve the sewer rate structure as part of the SAW Grant, requesting Manager Reno to post on the website, social media, Saginaw News, and on the quarterly utility billing statements. Unanimous vote. Motion carried.

WELCOME SIGN: Motion by Susan Neuenfeldt, second by Brian Frederick, to allow placement of the Hemlock Business Association welcome sign from the former Hemlock (Ric's) Plaza to 15685 Gratiot Road, just east of the township cemetery, with landscaping and placement of a white vinyl fence, expected project cost to be under \$500. Unanimous vote. Motion carried.

MAINTENANCE AGREEMENT-LIFT STATIONS: Motion by Renee Herhold, second by Susan Neuenfeldt, to enter into contract with Jett Pump & Valve, L.L.C. for a one-time inspection of the sanitary sewer lift stations - the Gratiot Road duplex station at the main, North Hemlock station and Pleasant Valley Duplex station, total cost as proposed \$1,360.00, authorizing Manager Reno to sign on behalf of Richland Township. Roll call vote Earley, yes; Frederick, yes; Herhold, yes; Neuenfeldt, yes. (4) yeas, (0) nays, (1) absent. Motion carried.

COMMUNICATIONS: Motion by Susan Neuenfeldt, second by David Earley, to receive and file all communications as presented. Unanimous vote. Motion carried.

PUBLIC COMMENT: Comments/questions were received and answered.

ADJOURNMENT: Motion by Susan Neuenfeldt, second by David Earley, to adjourn. Unanimous vote. Meeting adjourned – 7:40 P.M.

Respectfully submitted by:

Renee R. Herhold

Richland Twp. Clerk

