

# **RICHLAND TOWNSHIP BOARD OF TRUSTEES**

**AUGUST 8, 2017**

**MEMBERS PRESENT:** Brian R. Frederick, Supervisor                      David Earley, Treasurer  
David Knoll, Trustee    Renee R. Herhold, Clerk  
Susan K. Neuenfeldt, Trustee

**CALL TO ORDER:** A Public Hearing of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 7:00 P.M. with the Pledge to the Flag.

**PUBLIC HEARING:** Supervisor Frederick stated the Public Hearing is being held to hear comments on the proposed 2017-2022 Richland Township Park Recreation Plan. The Recreation Plan is a synopsis of the Park, setting goals and objectives in order to apply for Grants. Comments were received and answered.

**ADJOURN PUBLIC HEARING:** Motion by Susan Neuenfeldt, second by Renee Herhold, to adjourn the Public Hearing. Unanimous vote. Public Hearing adjourned – 7:05 P.M.

**CALL TO ORDER:** The regular meeting of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 7:05 P.M.

**APPROVAL OF AGENDA:** Motion by Susan Neuenfeldt, second by David Knoll, to approve the Agenda as amended, adding Items J. - Fire Department Promotion; and, K. - MTA Workshop. Unanimous vote. Motion carried.

**MINUTES FROM PREVIOUS MEETING:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve and file Minutes from the regular meeting held July 11, 2017 as written. Unanimous vote. Motion carried.

**BILLS:** Motion by David Earley, second by Susan Neuenfeldt, to pay the bills as listed, a total of \$142,963.85. Roll call vote Neuenfeldt, yes; Earley, yes; Herhold, yes; Frederick, yes; Knoll, yes. (5) yeas, (0) nays. Motion carried.

**REPORTS:** Motion by Renee Herhold, second by Susan Neuenfeldt, to receive and file the reports as listed. Unanimous vote. Motion carried.

**PUBLIC COMMENT:** None.

**OLD BUSINESS -** None.

**NEW BUSINESS -**

**RESOLUTION 2017-08-01:** Motion by Susan Neuenfeldt, second by David Earley, to adopt Resolution 2017-08-01, allowing the Board of Trustees to apply to the Secretary of State for a grant for full funding, which includes Federal Help America Vote Act and State-appropriated funds, to purchase a new voting system from Dominion Voting, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Earley, yes; Herhold, yes; Frederick, yes; Knoll, yes; Neuenfeldt, yes. (5) yeas, (0) nays. Motion carried.

**RESOLUTION 2017-08-02:** Motion by Renee Herhold, second by David Knoll, by Resolution 2017-08-02 to adopt Richland Township Zoning Ordinance 2017-08, clarifying rules governing ponds, effective after publication, authorizing both Supervisor Frederick and Clerk Herhold to sign on behalf of Richland Township.

**Board of Trustee Meeting, August 8, 2017**

**Page 2 of 2**

Roll call vote Herhold, yes; Frederick, yes; Knoll, yes; Neuenfeldt, yes; Earley, yes. (5) yeas, (0) nays. Motion carried.

**FIRE HALL ELECTRIC UPGRADE:** Motion by Susan Neuenfeldt, second by David Knoll, authorizing the Fire Department to proceed with the installation of the 3 phase 20-amp circuit for the gear washer, awarding the bid to B's Electric, low estimate \$1,150.21. Unanimous vote. Motion carried.

**FIRE HALL WASHER INSTALL:** Motion by Susan Neuenfeldt, second by David Earley, authorizing the Fire Department to proceed with the installation of the gear washer, awarding the mechanical and plumbing contract to Edward's Plumbing and Heating, Inc. for 3,600.00. Unanimous vote. Motion carried.

**2017-2018 INSURANCE RENEWAL:** Motion by Renee Herhold, second by Susan Neuenfeldt, to renew liability and property insurance with the Michigan Township Participating Plan through the John Gandolfi Agency, total premium of \$33,643.00, August 1<sup>st</sup>, 2017 through August 1<sup>st</sup>, 2018, authorizing Manager Reno to sign on behalf of Richland Township, directing the Manager to pursue the best rates possible on an annual basis. Unanimous vote. Motion carried.

**DPW TRUCK:** Motion by David Earley, second by Susan Neuenfeldt, to purchase a 2017 Ford F250 regular cab 4x4 truck from Rick Ford Sales, Inc., \$25,598.00 as bid for the Department of Public Works, authorizing Manager Reno to make the necessary budget amendments to the Equipment Fund. Roll call vote Frederick, yes; Knoll, yes; Neuenfeldt, yes; Earley, yes; Herhold, yes. (5) yeas, (0) nays. Motion carried.

**SET PUBLIC HEARING POLICE/FIRE MILLAGE RATES:** Motion by Susan Neuenfeldt, second by David Earley, to set the Public Hearing for Tuesday, September 12<sup>th</sup>, 2017 at 6:30 p.m. to establish the millage rates for police and fire protection for the 2017 winter tax roll for operation during the 2018-2019 fiscal year, authorizing the Manager to publicize as necessary. Unanimous vote. Motion carried.

**COMMUNICATIONS:** Received.

**FIRE DEPARTMENT PROMOTION:** Motion by Susan Neuenfeldt, second by David Knoll, to confirm Fire Chief Morse request by promoting Corbin Berent to Lieutenant of the Richland Township Fire Department. Unanimous vote. Motion carried.

**MTA WORKSHOP:** Motion by Susan Neuenfeldt, second by David Earley, allowing Manager Reno to attend the Michigan Township Association educational workshop, "Hot Topics in Planning and Zoning", held in Cadillac, Wednesday, August 16<sup>th</sup>, cost of registration fee and mileage. Unanimous vote. Motion carried.

**PUBLIC COMMENT:** Comments were received and answered.

**ADJOURNMENT:** Motion by Susan Neuenfeldt, second by David Earley, to adjourn. Unanimous vote. Meeting adjourned – 7:47 P.M.

Respectfully submitted by:

---

Renee R. Herhold

Richland Twp. Clerk

