

RICHLAND TOWNSHIP BOARD OF TRUSTEES

JULY 14, 2020

MEMBERS PRESENT: Brian R. Frederick, Supervisor Renee R. Herhold, Clerk
David Earley, Treasurer

MEMBERS ABSENT: Susan K. Neuenfeldt, Trustee David Knoll, Trustee

CALL TO ORDER: The Public Hearing of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 6:00 P.M. with the Pledge to the Flag.

PURPOSE OF PUBLIC HEARING: Supervisor Frederick explained the purpose of the Hearing is to receive public input on the proposed amended sewer rate Ordinance which will establish rates for the use of public sewers and treatment works, method of billing and collection and to provide penalties for the violation thereof. Manager Reno expanded on the proposed Ordinance. John Olson, representing Spicer Group with the SAW Grant, was available to answer questions as well. Notice of the Hearing was posted and published in The Saginaw News. Supervisor Frederick called for public comment three times as required. Questions and comments were received and answered.

ADJOURN PUBLIC HEARING: Motion by David Earley, second by Renee Herhold, to adjourn the Public Hearing. Unanimous vote. Hearing adjourned – 6:17 P.M.

CALL TO ORDER: The second Public Hearing of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 6:30 P.M.

PURPOSE OF PUBLIC HEARING: Supervisor Frederick explained the purpose of the Hearing is to receive public input on the proposed sump pump disconnect Ordinance which purpose is to reduce the volume of stormwater to the sanitary sewer system and to provide for inspection of potential sources of stormwater inflow and filtration along with providing penalties for the violation of this Ordinance. Manager Reno expanded on the proposed Ordinance. Notice of the Hearing was posted and published in The Saginaw News. Supervisor Frederick called for public comment three times as required. Questions and comments were received and answered.

ADJOURN PUBLIC HEARING: Motion by David Earley, second by Renee Herhold, to adjourn the Public Hearing. Unanimous vote. Hearing adjourned – 7:00 P.M.

CALL TO ORDER: The regular meeting of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 7:00 P.M.

APPROVAL OF AGENDA: Motion by David Earley, second by Renee Herhold, to approve the Agenda as printed. Unanimous vote. Motion carried.

MINUTES FROM PREVIOUS MEETING: Motion by David Earley, second by Renee Herhold, to approve and file Minutes from the regular meeting held June 9, 2020 as written. Unanimous vote. Motion carried.

BILLS: Motion by David Earley, second by Renee Herhold, to pay the bills as listed, total of \$342,119.21. Roll call vote Earley, yes; Frederick, yes; Herhold, yes. (3) yeas, (0) nays, (2) absent. Motion carried.

REPORTS: Motion by David Earley, second by Renee Herhold, to approve and file the reports as listed. Unanimous vote. Motion carried.

PUBLIC COMMENT: Comments and questions were heard and answered.

OLD BUSINESS-

ORDINANCE 2020-07-01, SUMP PUMP DISCONNECT: Motion by David Earley, second by Renee Herhold, to adopt Ordinance 2020-07-01, a sump pump disconnect Ordinance to reduce the volume of stormwater to the sanitary sewer system, effective 30 days after publication, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Frederick, yes; Herhold, yes; Earley, yes. (3) yeas, (0) nays, (2) absent. Motion carried.

FIRE DEPARTMENT POLICIES: Motion by David Earley, second by Renee Herhold, to approve the amended Fire Department Administrative Policies in Section Four: policies 04.16, 04.17, 04.17.1, 04.18 as presented, with removal of policies 04.19 and 04.20. Roll call vote Earley, yes; Frederick, yes; Herhold, yes. (3) yeas, (0) nays, (2) absent. Motion carried.

ORDINANCE 2020-07-02, SEWER USER RATES: Motion by Renee Herhold, second by David Earley, to adopt Ordinance 2020-07-02, an amended user charge Ordinance establishing rates for the use of public sewers and treatment works, method of billing and collection and to provide penalties for the violation thereof, effective 30 days after publication, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Frederick, yes; Herhold, yes; Earley, yes. (3) yeas, (0) nays, (2) absent. Motion carried.

DPW SUPERVISOR: Motion by Renee Herhold, second by David Earley, to adhere with Administrative Policy 214, recruiting from within for the Department of Public Works Supervisor position, with the probability of offering the position to Josh McQueen, current interim DPW Supervisor. Roll call vote Herhold, yes; Earley, yes; Frederick, yes. (3) yeas, (0) nays, (2) absent. Motion carried.

NEW BUSINESS -

2020-2021 INSURANCE RENEWAL: Motion by David Earley, second by Renee Herhold, to renew liability and property insurance with the Michigan Township Participating Plan through the Decker Agency, total premium of \$39,232.00, August 1st, 2020 through August 1st, 2021, authorizing Manager Reno to sign on behalf of Richland Township. Roll call vote Herhold, yes; Earley, yes; Frederick, yes. (3) yeas, (0) nays, (2) absent. Motion carried.

PUBLIC SAFETY STORAGE BUILDING: Motion by David Earley, second by Renee Herhold, to seek three bids for a stick/pole barn type construction building designed for storage for both the police and fire departments. Unanimous vote. Motion carried.

MANAGER EVALUATION: Forms will be distributed to the Board for the Manager's evaluation, due to Supervisor Frederick on or before Friday, July 31st.

HENRY STREET REPAIRS: Motion by David Earley, second by Renee Herhold, to proceed with the Saginaw County Road Commission making the necessary repairs to Henry Street with the price as quoted. Unanimous vote. Motion carried.

OFFICE CLOSURE: Motion by Renee Herhold, second by David Earley, to allow the Manager to close the administration office for one day, August 4th, due to the Primary Election, to provide for a safer environment to both staff and residents, allowing the full time staff the day off with pay. Unanimous vote. Motion carried.

COMMUNICATIONS: Motion by Renee Herhold, second by David Earley, to receive and file communications as submitted. Unanimous vote. Motion carried.

SEWER CHECK VALVE REPLACEMENT: Motion by David Earley, second by Renee Herhold, to replace the check valve on the sewer pump lift station, located on North Hemlock Road near the school bus maintenance garage, from Jett Pump and Valve, L.L.C. for \$9,744.33 as quoted. Roll call vote Frederick, yes; Herhold, yes; Earley, yes. (3) yeas, (0) nays, (2) absent. Motion carried.

WATER/SEWER PENALTIES & SHUT-OFF: Motion by David Earley, second by Renee Herhold, to waive the water and sewer late penalties for the July 1, 2020 billing through August 30, 2020; outstanding balances after August 30th will be subject to shut-off along with the 10 percent penalty. Unanimous vote. Motion carried.

PUBLIC COMMENT: Comments/questions were received and answered.

ADJOURNMENT: Motion by David Earley, second by Renee Herhold, to adjourn. Unanimous vote. Meeting adjourned – 7:51 P.M.

Respectfully submitted by:

Renee R. Herhold

Richland Twp. Clerk