

RICHLAND TOWNSHIP BOARD OF TRUSTEES

MARCH 9, 2021

MEMBERS PRESENT: Brian R. Frederick, Supervisor David Earley, Treasurer
Renee R. Herhold, Clerk Susan K. Neuenfeldt, Trustee

MEMBERS ABSENT: Brian Beckrow, Trustee

CALL TO ORDER: Supervisor Frederick called the Public Hearing to order with the Pledge to the Flag at 7:00 P.M.

PUBLIC HEARING: The Public Hearing is being held to hear comments on the proposed 2021-2022 Budget with revenues/expenditures totaling \$5,447,640. Notice of the Hearing was posted and advertised as required. Supervisor Frederick called for public comment three times.

ADJOURN PUBLIC HEARING: Motion by Renee Herhold, second by David Earley, to adjourn the Public Hearing. Unanimous voice vote. Public Hearing adjourned – 7:03 P.M.

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order at 7:03 P.M. by Supervisor Frederick.

APPROVAL OF AGENDA: Motion by Susan Neuenfeldt, second by David Earley, to approve the Agenda as submitted. Unanimous voice vote. Motion carried.

MINUTES FROM PREVIOUS MEETINGS: Motion by Renee Herhold, second by David Earley, to approve and file Minutes from the work session, regular, and closed session meetings all held February 9, 2021 as written. Unanimous voice vote. Motion carried.

BILLS: Motion by David Earley, second by Renee Herhold, to pay the bills as listed, total of \$1,724,148.96. Roll call vote Earley, yes; Herhold, yes; Frederick, yes; Neuenfeldt, yes. (4) Yeas, (1) Absent, (0) Nays. Motion carried.

REPORTS: Motion by David Earley, second by Susan Neuenfeldt, to approve the reports as listed. Unanimous voice vote. Motion carried.

PUBLIC COMMENT: Questions were received and answered.

OLD BUSINESS -

BUILDING INSPECTOR: Manager Reno stated one application was received for the building inspector position due to the pending retirement of Inspector George Kipfmiller. An interview will be held with a recommendation made to the Board at the April meeting.

FINANCE ADMINISTRATOR WAGE: Motion by David Earley, second by Susan Neuenfeldt, to increase the Finance Administrator hourly wage from \$18.10 to \$19.00 for the 2021-2022 fiscal year. Roll call vote Herhold, yes; Frederick, yes; Neuenfeldt, yes; Earley, yes. (4) Yeas, (1) Absent, (0) Nays. Motion carried.

NEW BUSINESS -

FIRE PROTECTION-FREMONT TOWNSHIP: Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the Fire Protection Agreement with Fremont Township as presented, with a total fee of \$40,524.66, effective April 1, 2021 through March 31, 2022, authorizing Supervisor Frederick, Clerk Herhold, and Fire Chief Scott to sign on behalf of Richland Township. Roll call vote Frederick, yes; Neuenfeldt, yes; Earley, yes; Herhold, yes. (4) Yeas, (1) Absent, (0) Nays. Motion carried.

RESOLUTION 03-2021-01, SCHEDULE OF FEES: Motion by Susan Neuenfeldt, second by Renee Herhold, by Resolution 03-2021-01 to approve the Fee Schedule as presented, effective with the new budgetary fiscal year, April 1, 2021 through March 31, 2022, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Neuenfeldt, yes; Earley, yes; Herhold, yes; Frederick, yes. (4) Yeas, (1) Absent, (0) Nays. Motion carried.

2021-2022 ROAD PROJECTS: Motion by Susan Neuenfeldt, second by Renee Herhold, to brine all gravel roads (two applications), two loads of hot patch, along with seeking estimates on proposed road projects as discussed for fiscal year 2021-2022. Roll call vote Earley, yes; Herhold, yes; Frederick, yes; Neuenfeldt, yes. (4) Yeas, (1) Absent, (0) Nays. Motion carried.

SET MEETING DATE/TIMES: Motion by David Earley, second by Susan Neuenfeldt, the Board of Trustee meetings be held the second Tuesday of the month, 7:00 P.M., for fiscal year 2021-2022. Unanimous voice vote. Motion carried.

RESOLUTION 03-2021-02, ADOPT 2021-2022 BUDGET: Motion by Susan Neuenfeldt, second by David Earley, by Resolution 03-2021-02, to adopt the 2021-2022 Budget, total revenues/expenditures \$5,447,640, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Herhold, yes; Frederick, yes; Neuenfeldt, yes; Earley, yes. (4) Yeas, (1) Absent, (0) Nays. Motion carried.

RESOLUTION 03-2021-03, POVERTY GUIDELINES: Motion by Renee Herhold, second by David Earley, by Resolution 03-2021-03, to adopt guidelines for poverty exemptions as required by Section 7u of the General Property Tax Act, Public Act 206 of 1893 (MCL211.7u), authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Frederick, yes; Neuenfeldt, yes; Earley, yes; Herhold, yes. (4) Yeas, (1) Absent, (0) Nays. Motion carried.

RESOLUTION 03-2021-04, APPEAL BY LETTER: Motion by Renee Herhold, second by Susan Neuenfeldt, by Resolution 03-2021-04, pursuant to the General Property Tax Act according to MCL 211.30(7), allowing tax payers to file his or her protest before the 2021 March Board of Review by letter without a personal appearance by the taxpayer or his or her agent, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Neuenfeldt, yes; Earley, yes; Herhold, yes; Frederick, yes. (4) Yeas, (1) Absent, (0) Nays. Motion carried.

SAGINAW FUTURE AGREEMENT: Motion by David Earley, second by Susan Neuenfeldt, to enter into a one-year Agreement with Saginaw Future, authorizing a payment of \$500.00 as invoiced, authorizing Supervisor Frederick to sign on behalf of Richland Township. Roll call vote Earley, yes; Herhold, yes; Frederick, yes; Neuenfeldt, yes. (4) Yeas, (1) Absent, (0) Nays. Motion carried.

SEASONAL DPW POSITION: Motion by Susan Neuenfeldt, second by Renee Herhold, allowing Manager Reno, along with the assistance of a selecting official, to hire a seasonal part-time Department of Public Works employee based on wages proposed by the Salary Committee, publicizing the position on the website, Facebook and on signage. Unanimous voice vote. Motion carried.

PUBLIC SAFETY BUILDING FLOORING: Motion by David Earley, second by Renee Herhold, to award the installation of luxury vinyl plank commercial flooring for the public safety building (fire/police) to O'Connor's Carpet One, low bid of \$7,936. Roll call vote Herhold, yes; Frederick, yes; Neuenfeldt, yes; Earley, yes. (4) Yeas, (1) Absent, (0) Nays. Motion carried.

TOWN HALL FURNACE: Motion by Renee Herhold, second by David Earley, to award the replacement of the furnace at the Township Hall to Gilmour Heating & Cooling, low bid of \$6,100. Roll call vote Frederick, yes; Neuenfeldt, yes; Earley, yes; Herhold, yes. (4) Yeas, (1) Absent, (0) Nays. Motion carried.

CEMETERY SEXTON POSITION: Motion by Susan Neuenfeldt, second by Renee Herhold, to allow Manager Reno, along with the assistance of a selecting official, to hire a part-time cemetery sexton based on wages proposed by the Salary Committee, publicizing the position on the website, Facebook and on signage. Unanimous voice vote. Motion carried.

BOARD OF REVIEW ALTERNATE: Motion by Renee Herhold, second by Susan Neuenfeldt, as recommended by Supervisor Frederick, to appoint Ken Bell as an alternate to the Board of Review, term expiring December 2022. Roll call vote Neuenfeldt, yes; Earley, yes; Herhold, yes; Frederick, yes. (4) Yeas, (1) Absent, (0) Nays. Motion carried.

FIRE DEPARTMENT VEST: Motion by Susan Neuenfeldt, second by David Earley, to purchase five multi-threat vest as requested by the Fire Department for use in mild cognitive impairment (MCI) and active shooter incidents from Safe Life Defense, authorizing Manager Reno to sign the purchase requisition, total cost of \$2,500. Roll call vote Earley, yes; Herhold, yes; Frederick, yes; Neuenfeldt, yes. (4) Yeas, (1) Absent, (0) Nays. Motion carried.

COMMUNICATIONS: Motion by Renee Herhold, second by David Earley, to receive and file communications as presented. Unanimous vote. Motion carried.

PUBLIC COMMENT: Questions were received and answered regarding.

ADJOURNMENT: Motion by Susan Neuenfeldt, second by David Earley, to adjourn. Unanimous voice vote. Meeting adjourned – 8:10 P.M.

Respectfully submitted by:

Renee R. Herhold Richland Township Clerk

