

RICHLAND TOWNSHIP BOARD OF TRUSTEES

FEBRUARY 14, 2017

MEMBERS PRESENT: David Earley, Treasurer
Susan Neuenfeldt, Trustee
Renee R. Herhold, Clerk
David Knoll, Trustee

MEMBERS ABSENT: Brian Frederick, Supervisor

CALL TO ORDER: The regular meeting of the Richland Township Board of Trustees was called to order by Clerk Herhold at 7:00 P.M. with the Pledge to the Flag.

APPOINT CHAIR: Motion by David Earley, second by David Knoll, due to the absence of Supervisor Frederick, to appoint Clerk Herhold as Chair. Unanimous vote. Motion carried.

APPROVAL OF AGENDA: Motion by Susan Neuenfeldt, second by David Knoll, to approve the Agenda as presented. Unanimous vote. Motion carried.

MINUTES FROM PREVIOUS MEETING: Motion by Renee Herhold, second by David Earley, to approve and file Minutes from the regular meeting held January 10, 2017 as written. Unanimous vote. Motion carried.

BILLS: Motion by David Earley, second by Susan Neuenfeldt, to pay the bills as listed, total of \$1,479,715.92. Roll call vote Knoll, yes; Neuenfeldt, yes; Earley, yes; Herhold, yes. (4) Yeas, (1) Absent, (0) Nays. Motion carried.

REPORTS: Motion by Susan Neuenfeldt, second by David Knoll, to approve the reports as listed. Unanimous vote. Motion carried.

PUBLIC COMMENT: None.

OLD BUSINESS: None.

NEW BUSINESS:

PILOT NORTHGATE APARTMENTS: Craig Patterson, representing the The Woda Group, Inc., expressed plans to purchase and renovate the Northgate Apartments, 1226 North Hemlock Road, with housing tax credit financing from the Michigan State Housing Development Authority (MSHDA), requesting an approved PILOT (payment in lieu of taxes) program from the Township.

Motion by David Knoll, second by Susan Neuenfeldt, directing Manager Reno to present the proper documents for The Woda Group, Inc. seeking an approved PILOT for probable approval at the March meeting. Unanimous vote. Motion carried.

POLICE POLICY 126: Motion by Susan Neuenfeldt, second by David Knoll, to approve Police Administrative Policy 126, Social Media, as presented and recommended by Risk Control with HCC Insurance. Unanimous vote. Motion carried.

POLICE POLICY 255: Motion by Susan Neuenfeldt, second by David Knoll, to approve Police Administrative Policy 255, Custodial Interrogation, as presented and recommended by Risk Control with HCC Insurance. Unanimous vote. Motion carried.

RESOLUTION 2017-02: Motion by Susan Neuenfeldt, second by David Earley, to adopt the Performance Resolution 2017—02 with the Michigan Department of Transportation allowing for miscellaneous operations within the State Highway Right of Way, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Neuenfeldt, yes; Earley, yes; Knoll, yes; Herhold, yes. (4) Yeas, (1) Absent, (0) Nays. Motion carried.

WAGE COMMITTEE RECOMMENDATIONS: Motion by Susan Neuenfeldt, second by David Knoll, as recommended by the Wage Committee, to increase wages for the Office Manager and DPW Supervisor by \$.48 per hour, DPW Assistant by \$.45 an hour, all effective April 1st, 2017; also, authorizing Manager Reno to increase the Office Assistant, pending the one-year evaluation, up to \$.50 per hour. Unanimous vote. Motion carried.

Motion by Susan Neuenfeldt, second by David Knoll, as recommended by the Wage Committee, to enter into a one-year Agreement with Kim Reiss, Zoning Administrator, April 1, 2017 through March 31, 2018 as written, authorizing Supervisor Frederick and Clerk Herhold to sign on behalf of Richland Township. Unanimous vote. Motion carried.

Motion by Susan Neuenfeldt, second by David Knoll, as recommended by the Wage Committee, to increase the Police Chief annual salary from \$49,900 to \$51,896 retroactive to February 1, 2017, based on current contract. Unanimous vote. Motion carried.

MDOT CONSENT: Motion by Susan Neuenfeldt, second by David Knoll, as part of the M-46 road project in 2018, consent to Michigan Department of Transportation (MDOT) access to grade the drive on township property, 16560 Gratiot Road, authorizing Manager Reno to sign the “Consent to Grade Drive” on behalf of Richland Township. Unanimous vote. Motion carried.

SAGINAW FUTURE AGREEMENT: Motion by Susan Neuenfeldt, second by David Knoll, to table, requesting additional information from Saginaw Future. Unanimous vote. Motion carried.

2017-2018 BUDGET WORKSHOP/PUBLIC HEARING: Motion by Susan Neuenfeldt, second by David Knoll, to set the 2017-2018 Budget Workshop for Tuesday, March 14th, 2017, 6:30 P.M. with the Public Hearing of the proposed 2017-2018 Budget following at 7 P.M., and adoption of the proposed Budget in conjunction with the regular March 14th Board of Trustee meeting. Unanimous vote. Motion carried.

COMMUNICATIONS: Received.

PUBLIC COMMENT: Comments and questions were received and answered.

ADJOURNMENT: Motion by Susan Neuenfeldt, second by David Knoll, to adjourn. Unanimous vote. Meeting adjourned – 7:59 P.M.

Respectfully submitted by:

Renee R. Herhold Richland Township Clerk

*Minutes Are Not Official Until Approved By The Board of Trustees At The Next Regular Meeting To Be Held Tuesday, March 14, 2017