

# **RICHLAND TOWNSHIP BOARD OF TRUSTEES**

**JANUARY 16, 2018**

**MEMBERS PRESENT:** Brian R. Frederick, Supervisor                      David Earley, Treasurer  
Renee R. Herhold, Clerk    David Knoll, Trustee  
Susan Neuenfeldt, Trustee

**CALL TO ORDER PUBLIC HEARING:** The Public Hearing of the Richland Township Board of Trustees was called to order by Supervisor Frederick at 7:00 P.M. with the Pledge to the Flag.

**APPROVAL OF AGENDA:** Motion by Susan Neuenfeldt, second by David Knoll, to approve the Agenda as printed for the Public Hearing. Unanimous vote. Motion carried.

**PUBLIC HEARING OVERVIEW:** The Public Hearing is being held for the final submission of the five year Richland Township Park Recreation Plan in order to provide opportunity for public comment, meeting the plan guidelines. The Recreation Plan describes the physical features, existing recreational facilities and the desired actions to improve and maintain recreation facilities. No comments were received.

**ADJOURN PUBLIC HEARING:** Motion by Susan Neuenfeldt, second by David Earley, to adjourn the Public Hearing. Unanimous vote. Motion carried – 7:05 P.M.

**CALL TO ORDER REGULAR MEETING:** Supervisor Frederick called the regular monthly meeting to order at 7:05 P.M.

**APPROVAL OF AGENDA:** Motion by Susan Neuenfeldt, second by Renee Herhold, to approve the Agenda as amended, by including under Old Business: Item A. Resolution 01-2018-02 and along with Item C. Park Recreation Plan, Resolution 01-2018-01; adding under New Business: Item I. Request For Proposal - Fire Truck. Unanimous vote. Motion carried.

**MINUTES FROM PREVIOUS MEETING:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve and file Minutes from the regular meeting held December 12, 2017 as written. Unanimous vote. Motion carried.

**BILLS:** Motion by David Earley, second by David Knoll, to pay the bills as listed, total of \$519,456.90. Roll call vote Neuenfeldt, yes; Earley, yes; Herhold, yes; Frederick, yes; Knoll, yes. (5) yeas, (0) nays. Motion carried.

**REPORTS:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the reports as listed. Unanimous vote. Motion carried.

**PUBLIC COMMENT:** None.

**OLD BUSINESS:**

**WATER MAIN REPLACEMENT, RESOLUTION 01-2018-02:** Motion by Renee Herhold, second by David Earley, by Resolution 01-2018-02, to reduce the scope of the supplemental replacement of four inch water main work as part of the Hemlock Tile Drain Project to the following three areas: Thomas Street, Maple to Pine Streets; Maple Street, Jefferson to Washington Streets; Kratz Place, M-46 to the cul-de-sac, estimated preliminary cost of \$476,00, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll

call vote Earley, yes; Herhold, yes; Frederick, yes; Knoll, yes; Neuenfeldt, yes. (5) yeas, (0) nays. Motion carried.

**APARTMENT CURBSIDE TRASH COLLECTION REQUEST:** Motion by Susan Neuenfeldt, second by Renee Herhold, to deny the request for curbside trash collection for the Timberwood Townhome Apartments, 16805 and 16821 Gratiot Road, a total of 12 units, continuing waste collection through a private provider. Unanimous vote. Motion carried.

**PARK RECREATION PLAN, RESOLUTION 01-2018-01:** Motion by Susan Neuenfeldt, second by David Knoll, to adopt by Resolution 01-2018-01, the final submission of the Richland Township Park Recreation Plan which describes the physical features, existing recreational facilities and the desired actions to improve and maintain recreation facilities during the period between 2017 and 2022, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Herhold, yes; Frederick, yes; Knoll, yes; Neuenfeldt, yes; Earley, yes. (5) yeas, (0) nays. Motion carried.

#### **NEW BUSINESS:**

**RESOLUTION 01-2018-03:** Motion by Renee Herhold, second by Susan Neuenfeldt, by Resolution 01-2018-03, Richland Township elects since November 2012 to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the 80/20 percent option for the medical benefit plan year coverage December 1, 2017 through November 31, 2018, authorizing Clerk Herhold to sign on behalf of Richland Township. Roll call vote Earley, yes; Herhold, yes; Frederick, yes; Knoll, yes; Neuenfeldt, yes. (5) yeas, (0) nays. Motion carried.

**EXTEND 2017 WINTER TAX DUE DATE:** Motion by Susan Neuenfeldt, second by David Earley, to extend the 2017 Winter Tax due date from Wednesday, February 14<sup>th</sup> to Wednesday, February 28, 2018, payable without late penalties. Unanimous vote. Motion carried.

**POLICE CHIEF CONTRACT:** Motion by Susan Neuenfeldt, second by David Earley, to approve the two-year contract, 2018-2020, as presented for Jack Doyle serving as Richland Township Police Chief, authorizing Supervisor Frederick and Clerk Herhold to sign on behalf of Richland Township. Unanimous vote. Motion carried.

**CITY SEWER CONTRACT – SAW GRANT:** Motion by Renee Herhold, second by Susan Neuenfeldt, as Phase I of the Saw Grant, to enter into contract with R.B. Satkowiak's City Sewer Cleaners, Inc. to clean and video inspect the sanitary sewer, authorizing Manager Reno to sign on behalf of Richland Township. Unanimous vote. Motion carried.

**PARK BOARD APPOINTMENT:** Motion by David Knoll, second by Susan Neuenfeldt, to appoint Ingrid Havens to fill the vacancy on the Richland Township Park Board. Unanimous vote. Motion carried.

**MTA CONFERENCE:** The annual Michigan Township Association Conference will be held April 23-26 in Traverse City. If Members wish to attend, they should notify the Manager by January 23<sup>rd</sup> for the early bird rates.

**THOMAS TOWNSHIP WATER HOOK-UP:** Motion by Renee Herhold, second by Susan Neuenfeldt, to approve the request by Steve Everett and Heather Warner, 2819 North Orr Road, entering into contract with Thomas Township for water service. Unanimous vote. Motion carried.

**COMMUNICATIONS:** Motion by Renee Herhold, second by Susan Neuenfeldt, to receive and file communications as presented. Unanimous vote. Motion carried.

**RFP – FIRE TRUCK:** Motion by Susan Neuenfeldt, second by David Earley, to compose and pursue a Request For Proposal for a fire truck. Unanimous vote. Motion carried.

**PUBLIC COMMENT:** Comments were heard regarding the Hemlock Tile Drain project.

**ADJOURNMENT:** Motion by Susan Neuenfeldt, second by David Earley, to adjourn. Unanimous vote. Meeting adjourned – 7:55 P.M.

Respectfully submitted by:

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Renee R. Herhold      Richland Township Clerk